

Call to Order

1. Roll Call:

- a. Craig Hoiium X
- b. Gary Yoder X
- c. Dave Fisher X
- d. Sid Fossan
- e. Bill Schlenvogt X
- f. Steve Nelson X
- g. Randy Kardell X
- h. Gary Hagedorn X
- i. Patrick Higgins X

Others:

- j. Roger Axel X
- k. Patrick Parsley X
- l. Scott Dornfeld
- m. Kathi Osmonson
- n. Brian Hoffman
- o. Greg Johnson
- p. Joe Ryan
- q. Larry Huff
- r. Rick Davidson
- s. Tom Anderson
- t. Tim Manz
- u. Dave Swan
- v. Joe Yancey
- w. Dale Gronberg
- x. Lisa Vieau
- z. Jim Williamette

2. Agenda: Additions/Approval of the Agenda: Patrick H. requested that the 2008 ABM report be moved to follow item 5. Motion to approve as requested passed.

3. Welcome and Introductions

4. Approval of the October 23rd, 2007 Meeting Minutes: Moved by Patrick H. and second by Gary Y. Motion passed.

5. Treasurer's Report: Dave Fisher / Patrick Parsley:

a. October report: Pat P. explained that the balance sheet for AMBO and the institute income statement don't match as they are different fiscal periods. The Institute income sheet is a rendering for the entire cost and revenue for the 2007 Institute which includes entries from 2006 and 2007. The AMBO balance sheet is for 2007 to date and includes all AMBO activity. Bill S. moved to accept seconded by Steve N. Motion passed.

b. November report: It was noted that we have received \$10,000 from Nevada and Florida chapters for the 2008 ABM. Moved to accept by Bill S. and second by Gary Y. Motion passed.

6. Committee Reports:

a. Legislative Committee: Brian Hoffman : Craig H. noted that we are still negotiating with Campo for the 2008 session. We may be looking at \$20,000 instead of \$15,000 given the challenges we face in controlling industry control of the codes. We are waiting for a proposal from Campo.

b. IBC Code Development: Kathi Osmonson – "2008" Code Hearings : Noted the luncheon meeting in Blaine for December 3rd. Craig encourages any of the board that may be available to attend. He also noted that Kathi is estimating 10 people may be requesting funding for the hearings in Palm Springs.

- c. IRC Code Development: Scott Dornfeld: **Pat P. noted that Scott is planning two meetings for January in preparation for the hearings.**
 - d. IMC Code Development: Tim Manz
 - e. Uniformity: Joe Yancey, Dave Swan
 - f. Means of Egress: Dale Gronberg
 - f. Education Committee: Joe Ryan/Roger Axel: **Roger noted that 3,000 brochures for the annual institute have been sent out. It included building officials, housing inspectors, architects, and permit techs. Dave noted a new target would be building operations managers. *Maybe BOMA could be a contact for this group.* Also noted is that the contractor training sites are set and it includes ten sites and three in greater MN.**
 - g. Public Relations: Steve Nelson: **Steve is working on getting AMBO forms on line and up to date. So far he has requested the committee application form and membership applications.**
 - h. Hospitality: Larry Huff / Jim Williamette
 - i. Budget Committee: Dave Fisher: **Dave will be doing the preliminary work this weekend and will be calling a meeting next week. They will have a recommendation for the December meeting.**
7. ICC Report: Greg Johnson – Code Book Update-**We maybe going with a loose leaf IRC and only IBC inserts. Plumbing and Mechanical together. Need to find a place for energy and accessibility. Pat to get books order out with Greg and check on what books will be published.**
8. Upper Great Plains Region Report: Pat Parsley: **Pat noted that the Region is looking forward to the institute and that he is sending invitations to the ICC chapters for the president’s summit. He will include the free day of training offer. Also the region is trying to tackle the issue of a regional code development cooperative process. So far we are establishing who the committees are in each state and then working out a coordination effort. The first thing on the agenda is to name a responsible person to head up the task. Steve Thorpe is still the go to guy so far.**
9. DLI Report: Tom Anderson – Inspector competency rule summary : **Craig reported that a Mechanical group objected to the rule and the DLI has accepted some minor changes but the original language regarding training and certification has been preserved.**
10. Pending Business:
- a. 2008 ICC ABM Planning (Gary Yoder & Patrick Higgins):**Patrick noted:**
 - i. **He is working with ICC and there is limited personal contact with MN chapter reps to keep things on one page. Gary H. will contact a gulf course in his community that may have a deal for ICC and get the information to Gary Y.**
 - ii. **There are three hotels plus one Inn for the ABM. ICC is working with the Hyatt on a possible hospitality room contract.**
 - iii. **Other chapter events are to be coordinated with ICC**
 - iiii. **there are limited sponsors and sponsor participation that needs to be coordinated with ICC.**
 - iiii. **Patrick will see that there are caps available and especially one for Patrick Parsley.**
 - b. Grant Opportunity: **Craig is working on a grant from DLI for funding to the code hearings. He will be looking for a long term commitment. Pat P. will get him the last three year expenditures for code hearing participation.**

c. Nomination Committee: **Gary Hagedorn and two other committee members to be determined by Craig.**

11. Chairman's Report: Craig Hoium
 - a. Membership Recruitment-Lisa Vieau/Craig Hoium
 - b. Financial Assistance for Code Hearing Attendees: **This issue has been tabled till we see the preliminary budget. It was noted that it may cost \$10,000 to send ten people to Palm Springs.**
 - c. Membership Renewals for "2008": **Lisa is in the process of sending the 2008 renewal invoices. So far since July we have received about five new memberships.**
 - d. Joint meeting with Code Dev. Committee
12. Executive Officer Report: Roger Axel-WTC link is up and running. **Contractor training brochure is ready to print and send. The state approval is pending. Committee membership application will be on the website. Funding request needs to be updated.**
13. Other Discussion: **Gary Y. would like names for 2008 ABM sponsors. Get information to Patrick Higgins. He is looking for all kinds of ideas for sponsorships.**
14. Adjourn: **Dave moved to adjourn and Steve seconded. *The next meeting will be December 18th, 2007***

Respectfully submitted

**Patrick Parsley
Executive Secretary
AMBO**