

**AMBO Annual Board Meeting Minutes**  
**7:00 PM**  
**1-800-437-9519**  
**Northland Inn Brooklyn Park, Mn.**

**2-05-07**  
**Meeting ID #391422-161**

**Call to Order**

**1. Roll Call:**

- a. Craig Hoiium **X**
- b. Gary Yoder **X**
- c. Dave Fisher **X**
- d. Sid Fossan **X**
- e. Bill Schlenvogt **X**
- f. Steve Nelson **X**
- g. Randy Kardell
- h. Gary Hagedorn **X**
- i. Patrick Higgins **X**

**Others:**

- j. Roger Axel **X**
- k. Patrick Parsley **X**
- l. Scott Dornfeld **X**
- m. Kathi Osmonson **X**
- n. Brian Hoffman
- o. Greg Johnson **X**
- p. Joe Ryan **X**
- q. Larry Huff **X**
- r. Tim Manz **X**
- s. Chris Rose **X**
- t. Keith Wille **X**

- 2. Agenda: Additions/Approval of the Agenda: **Moved by Sid and second by Bill- Approved as submitted.**
- 3. Welcome and Introductions
- 4. Approval of the January 22, 2007 Meeting Minutes: **Moved by Gary Y. and second by Dave-Approved as written.**
- 5. Treasurer's Report: Patrick Parsley & Dave Fisher: **The Board suggested that the preliminary budget be included in the annual report. Pat will get that included. Pat H. moved to accept as reported. Second by Steve N. Approved**
- 6. Committee Reports:
  - a. Legislative Committee: Brian Hoffman: **This will be a report to the membership meeting and will include a discussion of the DLI bill, co detectors, pan flashing at windows, and protective screen legislation.**
    - i. AMBO Direction on CO Detection Legislation
    - ii. DLI Legislative Bill Discussion
  - b. IBC Code Development: Kathi Osmonson: **Kathi will keep us informed on the residential sprinkler code proposal. The board had a discussion but took no official position noting issues such as cost, individual well system problems, and design.**
  - c. IRC Code Development: Scott Dornfeld: **Scott expressed thanks to his committee and noted that they are in the process of developing a voter guide for Rochester.**
  - d. IMC Code Development: Tim Manz: **Tim has eight members ready to begin work as an IMC code development committee for AMBO.**
  - e. Uniformity: Joe Yancey and Dave Swan.

- f. Education Committee: Joe Ryan: **Joe Ryan reported that the weather is cold but that attendance to the Institute is up 40%. He further announced that he would be chairing the Institute committee for another year!**
  - g. Public Relations: Steve Nelson: **Steve has sent a web preview to the board and will by consulting with Gerry on what the best method of change over will be. We need to get the site clean so that it will not be blocked on so many jurisdiction systems. He is planning on a completed conversion this year.**
  - h. Hospitality: Larry Huff: **Larry reported that the suite worked ok at Orlando. The only problem was that we were not in the main area for hospitality rooms and were a little difficult to find. He asked for an additional \$300 for the room for the Institute. Sid moved approval, second by Gary H. and motion passed.**
7. ICC Report: Greg Johnson: **Greg noted the number of staff and the Education committee that was meeting here during the institute. The ICC is taking a look at what we are doing and studying how they can help and promote institutes of this magnitude.**
  8. Upper Great Plains Region Report: Pat Parsley: **Written**
  9. Institute Calendar of Events:
  10. Pending Business:
    - a. 2008 ICC ABM Planning (Gary Yoder & Patrick Higgins)
      - i. Reno Promotional Event for 2008 ABM : **It was discussed that we need to send representatives to Reno to set up the hospitality invitation event. It was moved by Sid and second by Gary H. to send Larry and Pat H. to Reno in March at a cost not to exceed \$2,400 total. Motion passed. Steve Nelson will check on a possible commitment from 10K to help offset this cost.**
  11. Chairman's Report: Craig Hoium: **Craig noted his report as written. We need to increase membership to continue make us a strong voice for code officials in MN. On another note, we need to have our next meeting directly after the membership meeting in order to elect officers. He requested that all board members who could must stay for that meeting.**
  12. Executive Officer Report: Roger Axel: **Roger stated he is pleased with our organizations progress over the last three years. It is impressive to see what we have accomplished. He is willing to serve another year in this capacity. He also reported that he couldn't do it without such a terrific executive secretary that also is willing to continue for another year.**
  13. Other Discussion:
    - a. **Keith Wille reported that the nominating committee is ready with their report. They will be nominating Gary Hagedorn for reelection to his at large seat on the board.**
    - b. **Larry stated that he may not have the time for the institute exhibitor show for 2008. The board will be discussing the formation of a marketing sub committee to engage venders as members and exhibitors to assist in financing the institute.**
  14. Next Meeting **February 6th, 2007 and March 19, 2007**
  15. Adjourn:

Respectfully  
Patrick Parsley Exec. Sec.