

**AMBO Board Minutes**  
**June 8, 2004 1:00 p.m.**

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1. Roll call. Directors Present: Dan Delgehausen, Merwyn Larson, Duane Lasley, Steve Torell, Gary Yoder, Keith Wille, Roger Axel, Sid Fossan. Others: Ron Nienaber, Jim Myhres, and Patrick Parsley.
2. Approval of May 6<sup>th</sup> meeting minutes. Approved as written.
3. Treasurer's report. Accepted as presented.
4. Final Kansas costs. Split with 10,000 Lakes Chapter. (Pat) It was agreed that Pat will work with Steve Torell to finalize the extent of participation of 10K in the total expenses. We will give them an accounting and possibly ask for a 50/50 split. It will be about \$2000 for each group.
5. 10K Lakes payment to AMBO per Professional Development contract. (Pat) Pat has been directed to send the invoice to Bill Mesaros.
6. 10K Lakes payment to AMBO for Contractor Training seminars. (Roger) Roger stated that Nell Bean will be providing the accounting for the seminars and we will invoice from that statement.
7. AMBO funding of Permit Tech. officer to attend Salt Lake City Education Conference. A motion was passed to provide up to \$1500 for a member of the Permit Techs Association to attend the ABM in Utah. The funds can be used for room, per diem, transportation, and registration.
8. ICC Region Three report: AMBO needs to facilitate the appointment of three MN representatives. There will soon be five state wide ICC chapters: AMBO, Permit Techs, MAHCO, Fire Marshals & Fire Chiefs. (Pat) A motion passed appointing Patrick Parsley, Don Sivigney and a Fire official as the three MN representatives to the Regional planning committee. Pat will contact Bob James regarding an interested person to represent them. It was recommended that the three members set up a subcommittee of the five MN ICC chapter presidents to provide input to the Regional committee.
9. Education Committee report re: 2006 Annual Institute. (Ron & Roger) Roger and Ron reported that the Annual Institute Education Committee determined dates and some administrative recommendations for accomplishing various planning aspects to stay on track for a 2006 AMBO Annual Institute.

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- a. Establish a separate budget and checking account for the annual institute. This is for credibility and tracking from year to year profits and reinvestments.
- b. Establish the target audience.
- c. Contract Quality Educational offerings
- d. Establish fees.
- e. Organize volunteers
- f. Schedule as follows:
  - i. Broad Plan-Present to membership on July 16<sup>th</sup>, 2004
  - ii. Facility contract-September 1<sup>st</sup> 2004
    - 1. Site committee will present an RFP to the membership for approval on July 16<sup>th</sup>, 2004
  - iii. Establish Affiliate Organizations-October 1<sup>st</sup>, 2004
  - iv. Other participatory organizations-November 15<sup>th</sup>, 2004
  - v. Market information-January 1<sup>st</sup>, 2005
  - vi. Set final course offerings-August 1<sup>st</sup>, 2005
  - vii. Registrations-August 15<sup>th</sup>-December 31<sup>st</sup>, 2005
  - viii. Annual School dates-January 9<sup>th</sup>-13<sup>th</sup>, 2006

It was decided that the committee should get the necessary items ready to present to the membership as noted above for the membership meeting in July. The board will view the presentation on July 15<sup>th</sup>.

10. Update on MN Plumbing Certification. (Dan) Dan has no additional information and is looking for direction from the Board. The board has asked that he pursue an updated proposal from ICC while at the same time Craig Houim and Merwyn Larson will set up a certifications committee to study and report on a broad plan for our recommended certifications for all inspectors in MN.

11. AMBO promotional stuff. (Larry) Larry said it may still be possible to use a "Quarter" design for our pin as long as we give credit to the US mint and wait till it is minted. He also stated that neckties would cost \$1.59 to \$2.29 depending on the quality. Steve Torell will find out what mugs would cost and Gary Yoder will be wearing a sample AMBO Board shirt to Breezy Point for the board to view. No action was taken.

12. MN Educational Advisory Committee Internship Subcommittee meeting requesting use of AMBO conference calling number. (Roger) A motion was passed to allow BCSD Education committee's subcommittee on Internships to use our conference call account. Roger will negotiate with BCSD on possible reimbursement.

13. Volunteers needed for AMBO day, Monday Sept. 6<sup>th</sup>, at State Fair. Need one person each for 9-3pm & 3-9pm time slots. So Noted: The directors will take this to their local chapters for possible volunteers.

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**14. BCSD Plan Stamp Committee update. (Roger) Roger reported that a lot of good discussion took place and that our two representatives; Gail Manning and John Tilton, are doing a great job representing our concerns. They will keep us informed. No additional meeting has been scheduled at this time.**

**15. Other business.**

- a. Because the disaster committee is now an AMBO committee, Roger will provide them with our letterhead and access to our conference call capability. Our board members will also try to assist in getting members onto this committee; specifically Duane L. will get someone from Arrowhead.**
- b. Membership Meeting. Roger will supply a letter to Pat to send out as a meeting notice to the membership for the July 16<sup>th</sup> meeting. It will be sent via email.**
- c. Pat has been directed to send a sympathy card to the family of Jeff Conner as he has recently passed away.**

**16. Next meeting date. July 15<sup>th</sup> at 7:00 AM at Breezy Point.**

**Respectfully submitted**

**Patrick Parsley  
Exec. Secretary**