

## AMBO Board Meeting November 22, 2004

1. Present: Board Members: Roger Axel, Dan Delgehausen, Merwyn Larson, Gary Yoder, Sid Fossan, Steve Torell, Keith Wille, Craig Houim. Others: Larry Huff, Greg Johnson, Patrick Parsley.
2. Approval of Oct. 25<sup>th</sup> minutes. MSC
3. Approval of November 8<sup>th</sup> minutes. MSC
4. Treasurer's report. Accepted after it was shown that the present checking account total is \$39,277.08 as of today's date.
5. Special meeting assignment reports
  - a. Roger is working on other groups for participation in the annual institute. He will work specifically to make sure the communications are accurate with the electrical group.
  - b. Merwyn will continue to seek support from the housing inspectors
  - c. Gary Yoder and Roger will continue with fire service groups.
  - d. All the planning committees will be invited to a meeting at Northland inn during the annual institute. Roger will work on that.
  - e. Ron will make sure the administrative committee is restarted.
  - f. Pat is working with the chapters on free days. Noted that SW may want to keep theirs since they had a good turnout in Mankato. Recommend that SW and SE work together on Mankato and allow one or the other to give a day to the annual institute. *Gary will contact the chapter officers to make the proposal. Secretarial insert.*
  - g. The region will be meeting at the annual institute. The date will be Wednesday of the AI. The tentative Itinerary will be sent to the regional representatives for approval with a note that they will receive one complimentary day at the institute from AMBO.
  - h. Ron and Roger signed the agreement with Northland for the 2006 institute.
6. MN Plumbing Inspector certification. The board neglected to act on this issue. If the board is ready to go ahead, Pat will contact Dave Nelson and get the ball rolling. Some names for the volunteer committee suggested were: Bruce Hutchins, Bruce Royer, Gary Ford, an inspector from the state Health Dept. ***Roger will send an electronic ballot next week to verify that we are in agreement with the letter of understanding as submitted by ICC.***
7. Letter of support to BAS Code Enforcement Administration: Gary will pen the letter for Roger. The letter will be in support of the degree program.
8. 10K/AMBO contract for 2005 contractor training. MSC as submitted
9. 10K/AMBO contract for 2005 chapter education and Seminars. MSC as submitted. Steve and Roger will execute these contract signatures.
10. Power Point Projector payment: MSC to provide up to \$1200 for Russell to purchase himself a projector. The projector will be his and he will repay the AMBO through a deduction from payments for teaching contractors. The rate at present is \$2.50 per student per hour. ***Roger will renegotiate for 2005.***
11. Code Official of the Year: The nominations will cease on December 8. Currently there are two nominees to consider. SE and 10K will check with their chapters for other nominees. On the 10<sup>th</sup>, Roger will initiate an electronic ballot to make the award and he will have the subsequent plaques made. Additionally, Greg will contact Roger before the 10<sup>th</sup> with any legislative committee awards.

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### 12. Other business:

- a. Books: They are scheduled to be available on the 15<sup>th</sup> of December if all goes as planned. We will then get the order forms on the website. We will preserve a rate break for AMBO members. Roger will also be making the AMBO books part of his required texts for the BIT classes and suggest the same to the other instructors.
- b. Communications: A summary of the board actions will be made available to the membership and on the web site as a way to keep the lines of communication open between the board, chapters, and membership. The board secretary (Keith Wille) will write the summary for distribution from the minutes.
- c. It was noted that Pat (Ron Nienaber's wife) had a heart attack. Larry will see to it that we send flowers and a card.
- d. ICC Seminar: The board agreed that Keith would write a letter to ICC regarding dissatisfaction with the last seminar. 10K and AMBO are considering offering a seminar free of charge to all who paid for this one.

13. Next Meeting: December 20<sup>th</sup> 2004 at 1:00PM.

Respectfully Submitted,

Patrick Parsley CBO  
Executive Secretary