

## **AMBO Board Minutes October 25, 2004**

1. Roll Call: Present: Roger Axel, Craig Hoiium, Keith Wille, Merwyn Larson, Gary Yoder, Sid Fossan, Dan Delgehausen, Steve Torell. Absent: Duane Lasley.  
Others: Ron Neinaber, Patrick Parsley.
2. Approval of September 20 meeting minutes: MSA
3. Treasurer's Report: October income and 3<sup>rd</sup> quarter balance sheet: Accepted
4. Permit Tech's ABM reimbursement. Roger has the check and will present it at their next meeting.
5. Regional Report: Pat stated that he is setting up either a conference call or a face-to-face meeting before the Annual Institute. He said there is interest from ND and SD in possible participation in education and that WI is still working on representation. IA has their own educational offering that they want to maintain. Pat is pursuing a meeting at the MN 2005 institute and some regional participation in the 2006 institute. AMBO has agreed to fund room cost and a meal associated with the meeting if at the institute.
6. Annual Institute chapter education days: Pat noted that he has contacted NW, SW, and Arrowhead. They are all receptive to using their ICC education day for the Annual Institute in 2006. Ron mentioned that we might be able to negotiate the chapter 2005 days if unused and available. Pat will check with the chapters to make sure their correspondence includes both days if they choose to use them at the institute. The 10k representatives stated that AMBO might be able to trade a day with them so that AMBO doesn't lose their 2004 day. They will check with the 10K board to see if there are any objections to the trade. This would be a total of at least seven ICC days of education without finding out for sure about possible SE participation.
7. Mankato seminar: There were a total of 54 registrants at the seminar.
8. Contractor training: MSA to stay with the same agreement with 10K on the profit sharing at 32% to 68% for the metro contractor seminars. MSA to continue charging \$5 per student hour to any greater MN chapters or cities that would like AMBO to provide the curriculum and the instructor. MSA to pay Russell Thornburg \$2.50 per student hour for any classes he teaches in southern MN. This was approved in light of Russell's continued diligence in the curriculum development for the class. It was also discussed that Roger will contact BCSD to see if we can apply for grants to offset future curriculum development for contractor training since the division is trying to get rid of this responsibility.
9. Professional Development Seminar: MSA to continue with the AMBO/10K agreement to their share seminar profits in 2005.
10. Board Nominees: There is one at large board seat up for election this year. Craig Hoiium took over the meeting for this item on the agenda. The board acting as the nominating committee MSA to name Roger Axel as the nominee. The other seats are the SW and SE chapters. Their respective board members will see that their chapters have the seats filled by the Annual Business Meeting.

## AMBO Board Minutes October 25, 2004

11. Pin distribution/ 2005 membership drive: Roger has asked that we get the membership drive under way and that we include the pin per member in the mail out. The package will include:
  - a. A 2004 pin
  - b. Chairman's year end report.
  - c. Meeting notice and agenda for the January 12, 2005 ABM.
  - d. 2005 membership application.
  - e. 2004 ABM minutes
12. *The agenda shall include: (inserted by exec. Sec .as a suggestion)*
  - a. *Verification of a quorum.*
  - b. *Approval of 2004 ABM minutes.*
  - c. *Treasurer's Report*
  - d. *Legislative committee Report*
  - e. *IBC committee report*
  - f. *IRC committee report*
  - g. *Education Committee report*
  - h. *Memberships/Public Relations Committee report*
  - i. *Committee member recognition*
  - j. *Election of the At Large Board Member.*
  - k. *2006 Annual Institute Plans*
  - l. *Committee membership Policy discussion.*
  - m. *Awards Presentations*
13. Committee membership policy: The issue was raised in response to a letter of concern from the IBC committee. It was determined that eventually we as an association will develop policies regarding committee make up and chairman qualifications. For the present, we are seeking as much involvement as possible and will open this issue for discussion at the ABM in January.
14. 2006 Annual Institute Update: The board discussed the costs associated with the proposal for the institute at the Northland Inn with the ICC proposal to provide the instruction and administration of the institute. It was agreed that Northland has the facility and service that we like. It has quality of service and space for future growth making it a draw for people to return and for our institute to be located here for a long time. ICC's proposal was all-inclusive. (*Executive Secretary's interp: In the ICC proposal it should be noted that there may be a minimum of 10 contract education days that must be purchased over and above the "free chapter" days for the proposal to be valid.*) It was agreed that we would call a special meeting to further determine our options with ICC and Northland as the Northland proposal has to be finalized. Our special meeting on this issue will be Monday **November 8<sup>th</sup> at 1:00PM**. Ron will provide possible financial alternatives based on an attendance of 1500 and 2000 man-days.
15. Other business:
  - a. Plumbing Inspector Certification: Tabled till our next meeting
  - b. Awards: Tabled till our next meeting
  - c. Shirts: They will be displayed at our ABM

**AMBO Board Minutes**  
**October 25, 2004**

- d.* Committee chairman recognition: It was tabled as we consider the possibility of a free annual AMBO membership or AMBO shirt as possible benefits of service.
- 16.* Next Meeting: The meeting was adjourned at 3:00 and the next meeting date was set at **November 22<sup>nd</sup>, 2004 at 1:00PM.**

Respectfully Submitted

Patrick Parsley  
AMBO Executive Secretary