

Call to Order

1. Roll Call:

- a. Craig Hoium **X**
- b. Gary Yoder **X**
- c. Dave Fisher
- d. Sid Fossan **X**
- e. Bill Schlenvogt **X**
- f. Steve Nelson **X**
- g. Randy Kardell **X**
- h. Gary Hagedorn
- i. Patrick Higgins **X**

- j. Roger Axel **X**
- k. Patrick Parsley **X**
- l. Scott Dornfeld
- m. Kathi Osmonson **X**
- n. Brian Hoffman
- o. Greg Johnson **X**
- p. Joe Ryan
- q. Larry Huff **X**
- r. Jim Williamette **X**

Others:

- s. Tom Anderson **X**
- t. Tim Manz
- u. Dave Swan
- v. Joe Yancey
- w. Dale Gonberg
- x. Lisa Vieau **X**

2. Agenda: Additions/Approval of the Agenda:

3. Welcome and Introductions

4. Approval of the August, 2007 Meeting Minutes: (two separate meeting minutes to approve): **Moved by Randy K. and second by Steve N. to approve the August 21st minutes. Motion passed. Moved by Randy K. and second by Gary Y. to approve the August 28th minutes. Motion passed.**

5. Treasurer's Report: Dave Fisher / Patrick Parsley: **After a discussion regarding the outstanding issues with ICC on the 2007 institute billing, Roger will get the information to Greg who will forward it to the proper ICC personnel.**

a. **Over statement of registration income by \$20,000**

b. **Dual billing: Materials bill that shows no discount for chapter awards.**

c. **No discount shown for materials associated with free training days (5)**

Sid moved and Steve N. seconded a motion to accept the report. Motion passed.

6. Committee Reports:

a. Legislative Committee: Brian Hoffman: **Craig directed all to read the August 28 minutes. He will follow-up with new appointments to the legislative committee.**

b. IBC Code Development: Kathi Osmonson: **Kathi reported that they will be working with the state on proposing amendments to the IBC that coincide with our state amendments. This will not work for this code cycle as the deadline has passed.**

c. IRC Code Development: Scott Dornfeld

d. IMC Code Development: Tim Manz

e. Uniformity: Joe Yancey, Dave Swan

f. Education Committee: Joe Ryan/Roger Axel: **Roger reported that the brochures are to the printer and 500 will be in Reno. Pat and Lisa will send an email of the brochure after Roger gets us the final corrected copy. All were impressed with the layout and the partnerships.**

g. Public Relations: Steve Nelson: **The new web site is up and running. Steve is still working on the link from the old domain. Pat will send a mass email directing all to the new site. Steve also asked that all send news items to him for posting so we can make maximum use of this tool.**

h. Hospitality: Larry Huff/Jim Williamette: **Jim reported that only six of 190 mail outs responded to the booth invitations for the 2008 Education conference. He has requested assistance in doing phone follow-up. Larry stated that this timing is not uncommon and that many will not commit till January.**

Larry noted that we have an option for getting MN supplies and donations to Reno. He will discuss this option further with Pat Higgins and the Reno committee.

7. ICC Report: Greg Johnson- AMBO Code Books: **Greg stated that he will be seeing the first draft on the 18th of this month. The timing has not changed. He will write a blurb for posting on the web site and note the present books being published:**

1. **IBC insert pages with Standard 300 as amended by the state.**
2. **Soft cover IRC with MN amendments printed within and**
3. **Accessibility code with IBC chapter 11, 1341 MN, and A117 in one book.**

Greg also noted that we should extend special hospitality to WI and their new state chapter president, Jack Vanderwheel, as they become familiar with the ICC and national code processes.

8. Upper Great Plains Region Report: Pat Parsley: **Pat reported that the Region board is finalizing an endorsement slate for ICC board and officer positions. They will send it to AMBO when complete. He also noted that there is good support for the 2008 event in MN and for the Annual Education institute. (AMBO needs to notify all region III chapters of our special offer and direct them how to get the reimbursement.)**

9. DLI Report: Tom Anderson

10. Pending Business: **Tom thanked all of the volunteers that assisted in the flood damaged areas. He reported that approximately 900 structures were inspected in 4 days. Also he wished to thank all of the chapter members that worked in the booth at the Minnesota State Fair this year.**

Tom reported that the Building Inspector Competency Criteria is out for public comment which was e-mailed from DOLI to inspection departments. Also notice to adopt window fall protection and appendix F of the IRC for radon protection was discussed with the radon guidelines proposed to be a part of the energy code this fall.

a. 2008 ICC ABM Planning (Gary Yoder & Patrick Higgins) **Pat Higgins reported that almost everything is in place for the Reno Promotional Event. Updates from his committee is available after Sept. 13th meeting. It was reported that the Southwest Chapter has allocated \$300.00 for the Reno promotional activities and Pat will contact Mark Hensen regarding that funding. Gary Yoder will be bringing a few logo caps to Reno to give to ICC staff to wear in Reno.**

i. **Reno Promotional Event for 2008 ABM**

ii **Summit transport cost: \$700. The \$700.00 was a part of the original AMBO monies approved for the promotions and transportation has been taken care of.**

- b. Membership Renewals- Craig Hoium
 - c. New Membership Drive. **Craig has been contacting past members for membership renewals and hopes to be complete with those contacts in September. Lisa Vieau reported that 2 new memberships had been received and Craig indicated that the City of Rochester had indicated that they would be joining AMBO also.**
11. Chairman's Report: Craig Hoium
- a. Membership Renewals (see above)
 - b. New Memberships (see above)
 - c. Grant writing training opportunity: **It was decided at this time not to provide funding (approx. \$400.00) for attending this training.**
 - d. Scheduled chapter visits: **Chairman Hoium is planning to attend the NW Chapter meeting on December 7th, 2007 and this will complete his visits to all of the state chapters this year.**
 - e. Budget Committee appointments: **Chairman Hoium decided to appoint a budget committee made up of the following; Chairman will be the AMBO Exec. Sec./Treasurer, Vice Chair will be the AMBO Sec./Treasurer, other members to be the AMBO Vice Chair, an appointed member from the Education Committee and an AMBO Board Member at Large both to be appointed by Chairman Hoium.**
12. Executive Officer Report: Roger Axel; **Roger reported that the agreement with the Wood Truss Council had been finalized with links from educational links from their website to our web site and our to theirs. Discussion on the positive implications followed. Board member Kardell moved to approve the agreement and Yoder seconded with all members voting approval of the agreement. There is no cost in this agreement.**
13. Other Discussion:
- f. Laptop Computers for CEO and Exec. Sec/Treas.- (Still shopping); **It has been decided not to purchase the laptops at this time until financial conditions are assured.**
 - g. **Greg Johnson has attended the Carver County Building Officials group and suggested that AMBO make contact with them and make every effort to include them in our contacts for education and memberships.**
14. **Next Meeting October 16th, 2007.**
15. **Adjourn: Motion to adjourn by Yoder and seconded by Kardell, all approved. Meeting adjourned.**

Respectfully

Patrick Parsley
Gary Yoder